



Welcome to the Faculty of Mechanical Engineering

Outline

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Course Choice for Exchange Students

Course Choice

Our international exchange students have access to:

- courses from all of our degree programs
- courses from all other departments
- language courses
- research projects (project work, thesis work)

Course Information

RWTHonline

Online course catalogue
Timetables
ECTS information
Course description
Exam dates

Module Handbooks

Detailed course descriptions
Course syllabus
Prerequisites
Literature

RWTHmoodle

Learning Tool
Course Materials

Welcome to  RWTHonline

Information for RWTH Students and Employees

You can log in using your username (TIM ID) and the password you use for CAMPUS Office/web services.

Information for Applicants

If you are not currently studying at RWTH, you must first [register in RWTHonline](#).

You can find further [information about applying](#) on the RWTH website.

Questions or Feedback?

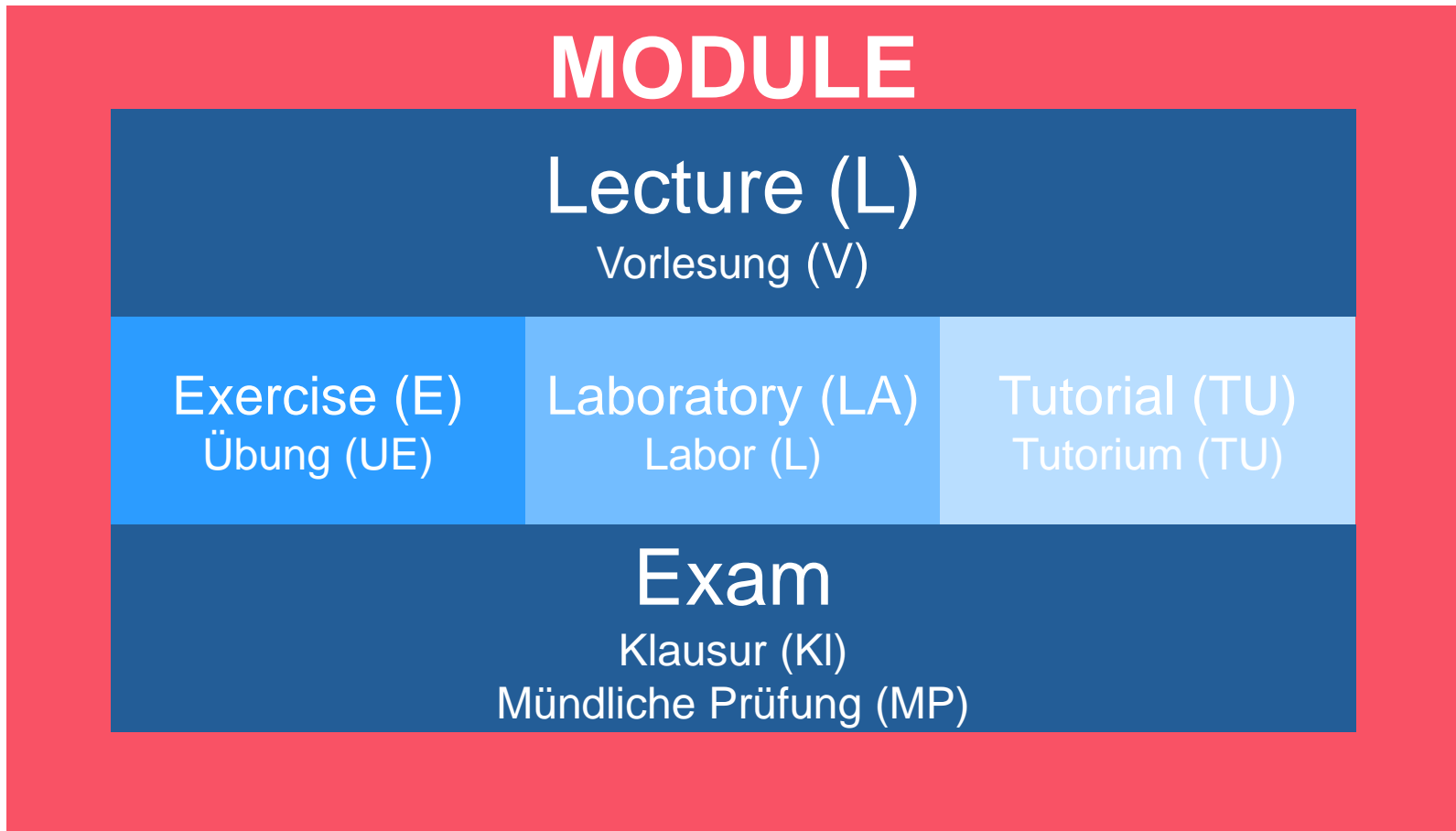
Write us at rwthonline@rwth-aachen.de or use our [RWTHonline documentation portal](#) (accessible inside of the RWTH Network).

Looking for the public view?

[CONTINUE WITHOUT LOGIN](#)

<https://online.rwth-aachen.de>

Course Participation



Course Participation for Exchange Students

Course Type	What to Do
Mechanical Engineering	<ul style="list-style-type: none">• Register via RWTHonline to get access to RWTHmoodle• Show up to first session• Labs: Register in advance
Mechanical Engineering (Programs of International Academy)	Obtain consent by professor in first session
Not offered by the Faculty of Mechanical Engineering	Obtain consent by departmental coordinator

Departmental Exchange Coordinators

School of Business and Economics

incomings@wiwi.rwth-aachen.de

Faculty of Electrical Engineering

student-exchange@fb6.rwth-aachen.de

Faculty of Civil Engineering

international@fb3.rwth-aachen.de

**For exchange coordinators of other faculties, please contact the central International Office at SuperC.
(<http://www.rwth-aachen.de/go/id/febz>)**

Exam Registration

Please be aware that...

... exams at RWTH are very comprehensive.

... finals usually consist of a written exam.
Oral exams may be offered to international students.

... your performance on exam date is what determines your grade.
Usually, there are no mid-terms!

... you may write exams in English only if the lecturer agrees.

... exam dates are fixed.
Only in rare circumstances will they be re-scheduled to meet your semester schedule.

... the examination period at RWTH stretches across the entire „vorlesungsfreie Zeit“
(August and September).
Please schedule your departure accordingly.

... if you have difficulties in a particular course, the professor and their staff may
assist you during office hours.

Exam Registration

When?

Registration Deadline: May 15th (Registration opens April 1st)
May 15th is also the deadline for changes to your Learning Agreement.

Where?

Mechanical Engineering: <https://incomings.fb4.rwth-aachen.de>

Create account – Create new Record Sheet – Register for exams

Internal Modules

Some External Modules

Language Courses

Theses/Projects

Exam Registration

When?

Registration Deadline: May 15th

Note: Always create an account at the faculty you have been admitted to!

Where?

School of Business and Economics: <https://incomings.wiwi.rwth-aachen.de>

Electrical Engineering: <https://incoming.fb6.rwth-aachen.de>

Civil Engineering: <https://incomings.fb3.rwth-aachen.de>

Create account – Create new Record Sheet – Register for exams

Do Not Forget!

Exams at other departments may require special registration procedures (e.g. registration via their respective student exchange office)!

Oral exams must be registered with the respective professor / institute staff.

If professors in mechanical engineering announce special registration procedures, these should always be followed.

Once exam registration has happened, the Learning Agreement will be final!

Project Work

Project work needs to be arranged by the student.

First identify institutes whose research interests match your own
(visit www.maschinenbau.rwth-aachen.de for an overview).

Our institutes regularly publish available project work online
(<http://www.rwth-aachen.de/go/id/cmjw>).

Contact the respective professor or assistant via e-mail, or go see him/her
during office hours.

Some institutes offer study counseling – you may inquire during these
sessions whether projects in your field are available.

Important Information

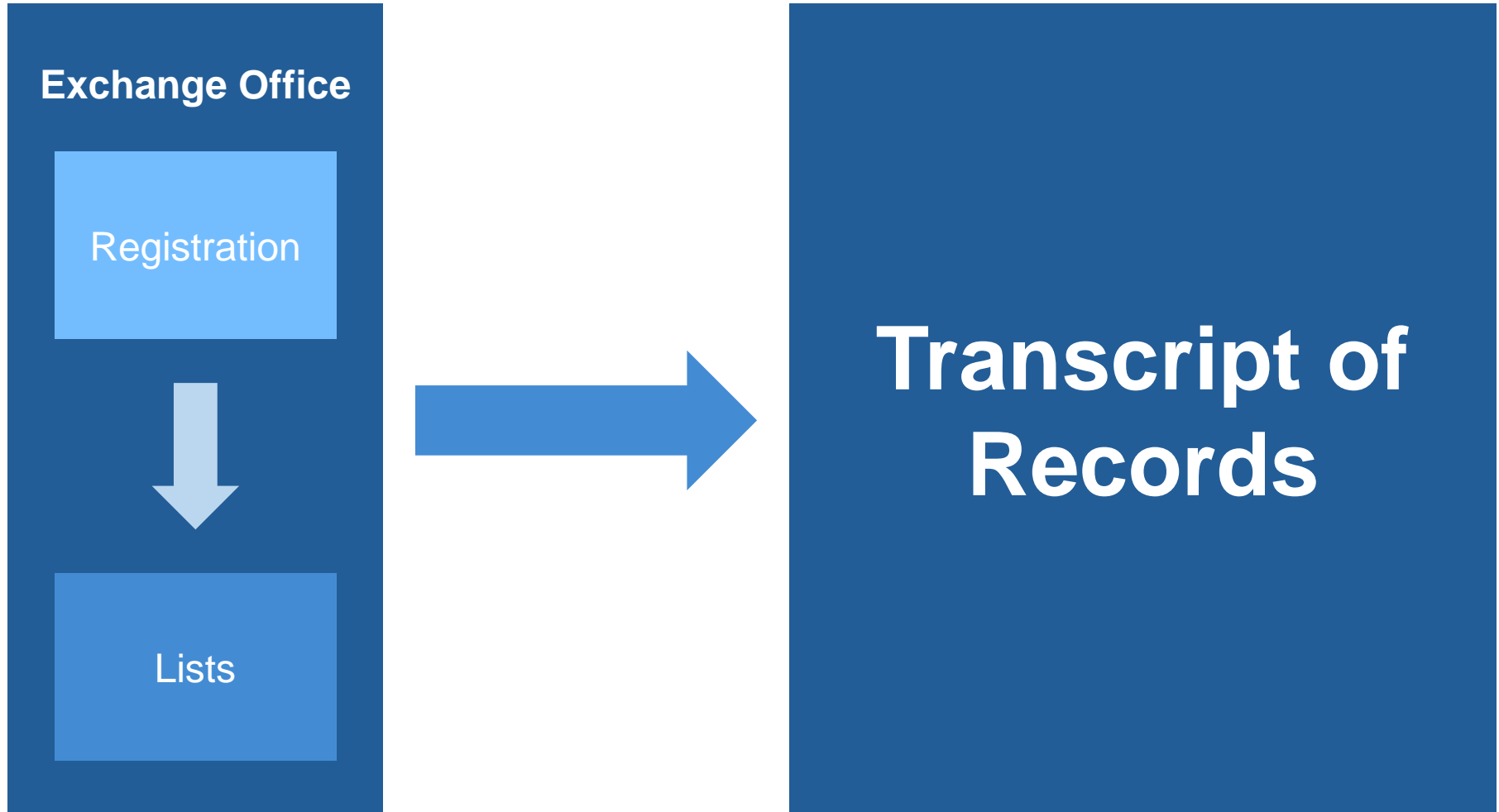
- There are three different types of research projects:

Project Work ("Projektarbeit")	6 Weeks, 10 CP
Bachelor Thesis ("Bachelorarbeit")	8-10 Weeks, 15 CP
Master Thesis ("Masterarbeit")	18-22 Weeks, 30 CP

- In order to document your research project, it is necessary that you fill in the **Record Sheet** and submit it after finishing your work (<http://www.maschinenbau.rwth-aachen.de/go/id/zbjg>)

Transcript of Records

General Procedures



Transcript of Records

Transcripts of Records will be issued after successful completion of your exchange semester at RWTH.

Please notify us in advance if you need your Transcript at the time of departure or shortly thereafter.

Please hand in your certificates for language courses once you receive them from the Sprachenzentrum.

Generally, Transcripts will be issued only on your request!

Useful Information:

- A **list of English-taught lectures** can be found on our website (<http://www.maschinenbau.rwth-aachen.de/go/id/zbg>)
- You may **not** participate in courses that are offered by the program **Biomedical Engineering M.Sc.**
- You can still make **changes to your exam selection** until the respective deadline
- You can **de-register** from an exam until **three work days** prior to the exam
- If you de-register less than three days prior and do not hand in a **medical certificate**, a „Failed“ entry will show on your transcript
- **Exams** in Mechanical Engineering take place only **once per semester**
- The **Confirmation of Stay Abroad** is issued by the **International Office** at SuperC
- RWTHonline support: rwthonline@rwth-aachen.de

Student Exchange Office

Student Exchange Office

Vera Mattner, Laura Büttgen, Farah Jumpertz
Kackertstraße 9, 52072 Aachen
international@fb4.rwth-aachen.de

Office Hours

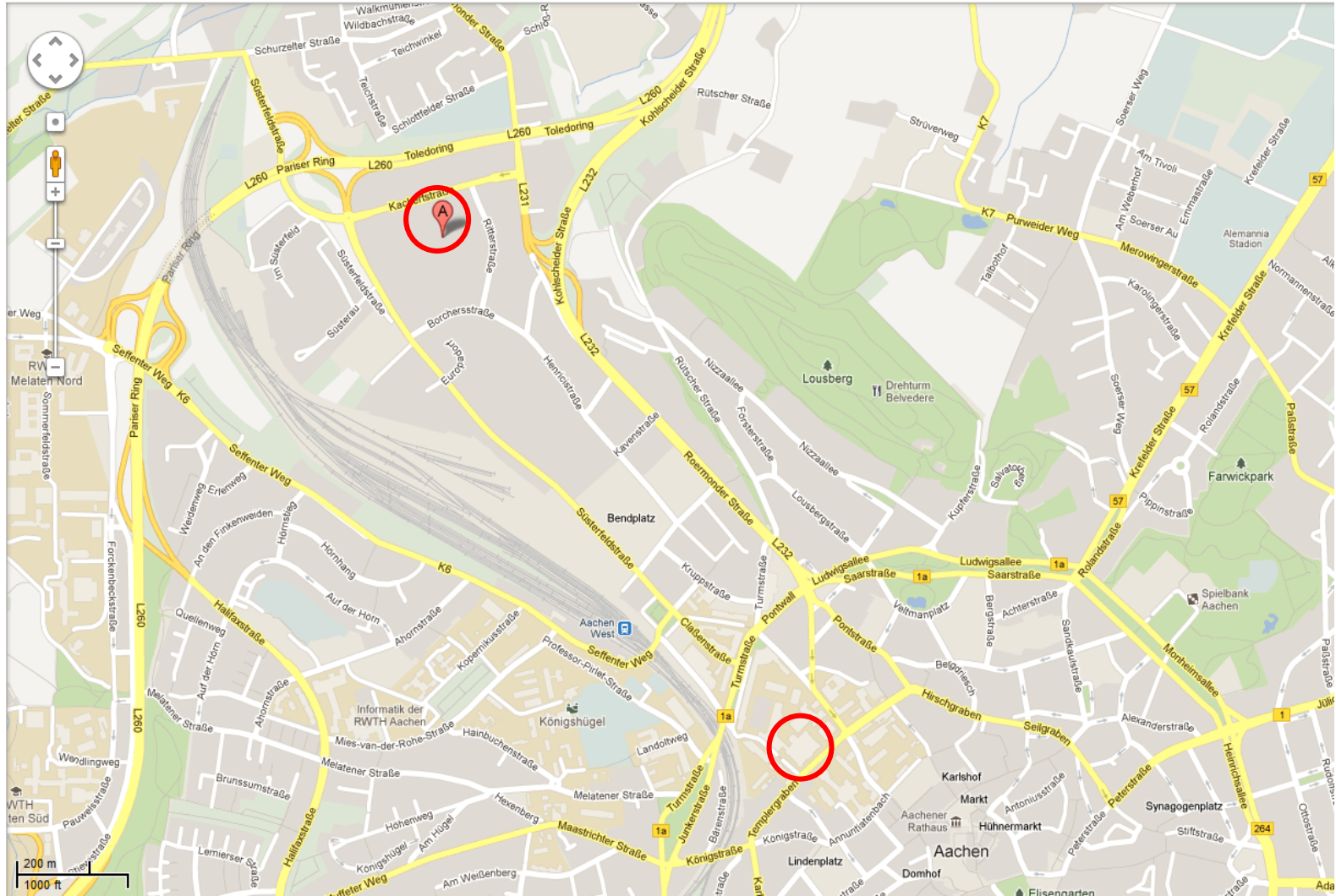
Tuesday and Thursday: 1pm-3pm, Room 203

(only after booking an appointment via our online ticket-system:
<https://timeacle.com/business/index/id/409>)

Visit

www.maschinenbau.rwth-aachen.de
for more information!

How to find us



Thank you for your attention!